

## ASD-M Procedure

If you would like to apply via ASD-M, you need to register online **by 4 March** at the latest and pay a non-refundable registration fee of CHF 150. When you register, you will be asked to submit the following documents to ECAL:

- an administrative file, including a complete CV, a copy of an identity document and an ASD-M file. The ASD-M file includes a description of your personal and professional experience and achievements and a summary table that details all of your personal and professional achievements and includes all of your relevant supporting documents (copies of your letters of recommendation, certificates and other reference documents). The ASD-M file is filed under "Personal information" in the "CV" folder of the online registration.
- a portfolio file, including a motivation letter, a brief description of the master's project and a portfolio showcasing your recent work (films and other moving images can only be shown via a Vimeo Channel).

Once you have submitted your application, ECAL's eligibility committee will check that you meet the eligibility criteria. They will analyse your ASD-M file, your achievements and your personal and professional skills, and determine whether they are equivalent to an HES undergraduate degree. You will receive the commission's decision in writing and/or via email by 12 April 2024 at the latest.

**If your professional experience is deemed to be equivalent to an undergraduate degree, you may then sit the master's entrance exam and the admissions panel will examine your portfolio file.**

If not, however, you will not be able to sit the entrance exam.